



SAGESSE [SA3ES]

ISSN 2560-7014

***Sagesse: Journal of Canadian Records and Information
Management***

an ARMA Canada Publication

Winter, 2022

Volume VII, Issue I

Welcome to the seventh edition of *Sagesse: Journal of Canadian Records and Information Management*, an ARMA Canada publication. We have several great articles written by some familiar authors and first time *Sagesse* authors for you to enjoy. As always, we welcome your feedback.

Sagesse Editorial Team

I would like to thank the Editorial Review Committee for their time, insights, and dedication to the Information Profession and *Sagesse*. Without them, there would be no *Sagesse*.

Christine Ardern

Alexandra (Sandie) Bradley

Pat Burns

Sandra Dunkin

Heather McAra-Tinkler

Stuart Rennie

Uta Fox

I am also excited about the addition of Ann Snyder to the Editorial board. Ann's experience includes data remediation; data mining/analytics; e-discovery; IG process building/improvements; IG technologies; IG program maturity assessment/gap analysis; long-term digital preservation; IG program training; IG frameworks, programs, committees; policy development and implementation; IG and data transfer during restructuring events; and industry best practices.

I would also like to extend my appreciation to Christy Walters and Jay Jorgenson from the ARMA Canada Board for their support and efforts securing French translation and maintaining our publication on the ARMA Canada site. And finally, thank you to Simon Ouaziz, a colleague of mine for reviewing the French translation for content prior to publication.

University Essay Contest

ARMA Canada held its fourth essay contest for graduate students enrolled in graduate information management programs at Canadian universities in 2021. We are pleased to announce that Oscar Alonso Aguilera Garcia from the University of Toronto was the \$1,000 recipient with the article "***The Strange Case of Dr. Digitization and Mr. Film***". This article discusses the need for Archivists and Information Professionals to consider new methods for film preservation. This paper proposes that film archiving can go far beyond the traditional concept of preserving history by seeking a more enduring system of conservation that will allow films to be maintained in various physical and digital formats while maintaining its integrity.

Congratulations Oscar!

2022 Sagesse Articles

Bruce Miller discusses the "***Impact of Tangible Capital Asset (TCA) Accounting on Electronic Recordkeeping Practices***" for municipalities that have implemented TCA. He writes about the need to update the procedures to create, label and file physical

documents. Digital procedures will also need to be updated including the changes necessary to the retention rules

Mark Grysiuk provides an entertaining look at incident response management in “**Say Goodbye to May Long Weekend**”. It is a fictional case study about a Canadian organization attacked by hackers right before May long weekend. The Records Manager plays a critical role in guiding management decisions and providing insights into incident response planning.

Good communications are vital to organizations proactively meeting their privacy obligations. In Anne-Marie Hayden’s article “**Enhance Communications to Improve Privacy Practices**” she discusses techniques that can help manage privacy challenges when they arise. And contains techniques to better comply with consent and openness requirements and improve online privacy policies and notices.

In this next article written by The First Nations Information Governance Centre (FNIGC), “**Respecting First Nations Data Sovereignty in Records & Information Management**”, Melissa Dane provides an overview of the FNIGC. She defines the concepts of First Nations Data Sovereignty and First Nations data before briefly outlining the First Nations Principles of OCAP®. The paper ends with a discussion of various ways Records and Information Management professionals are implicated in First Nations Data Sovereignty and how they may respect the principles of OCAP® in their work.

Dans cet article suivant rédigé par The First Nations Information Governance Centre (FNIGC), « **Respecter la souveraineté des données des Premières Nations dans la gestion des documents et de l’information** », Melissa Dane donne un aperçu du FNIGC. Elle définit les concepts de la souveraineté des données des Premières Nations et des données des Premières Nations avant de décrire brièvement les principes des Premières Nations du OCAP®. Le document se termine par une discussion sur diverses façons dont les professionnels de la gestion des documents et de l’information

sont impliqués dans la souveraineté des données des Premières Nations et sur la façon dont ils peuvent respecter les principes du OCAP® dans leur travail.

The thesis of this next article by Jennifer Bodnarchuk, ***“Information governance vs. data governance: what’s the difference and why does it matter?”*** is that the distinct differences between data and information do not need to be understood in order to govern data and information. Data and information governance are essential to provide the guiderails of process and structure to protect, preserve, organize, and give appropriate access to the data and information that lead to knowledge and wisdom for organizations.

“Records and Information Management is Vital to System Development and Implementation” by Tod Chernikoff discusses the gap between those who buy or develop information management systems and compliance with records and information management requirements. Records and information management staff must be involved in the Software Development Lifecycle process from the beginning to ensure those systems properly manage records and information across its lifecycle.

« La gestion des dossiers et de l’information est essentielle à l’élaboration et à la mise en œuvre du système » de Tod Chernikoff discute de l’écart entre ceux qui achètent ou développent des systèmes de gestion de l’information et la conformité aux exigences en matière de gestion des dossiers et de l’information. Le personnel de gestion des dossiers et de l’information doit participer au processus du cycle de vie du développement logiciel dès le début pour s’assurer que ces systèmes gèrent correctement les dossiers et les informations tout au long de leur cycle de vie.

Strategic planning is a critical part of any successful program. This paper by Christine Ardern looks at the elements which go into strategic planning. ***“Do you know where you are going? A look at Strategic Planning”*** also provides the steps involved and some valuable resources that can be used as reference tools to begin your strategic planning.

La planification stratégique est un élément essentiel de la réussite de tout programme. Cet article de Christine Ardern examine les éléments qui entrent dans la planification stratégique. «**Savez-vous où vous allez? Un regard sur la planification stratégique**» fournit également les étapes impliquées et des ressources précieuses qui peuvent être utilisées comme outils de référence pour commencer votre plan stratégique.

Please note the disclaimer at the end of this Introduction stating the opinions expressed by the authors in this publication are not the opinions of ARMA Canada or the editorial committee. We are interested in hearing whether you agree or not with this content or have other thoughts or recommendations about the publication. Please forward to: sagesse@armacanada.org.

If you are interested in providing an article for *Sagesse* or wish to obtain more information on writing for *Sagesse*, visit the ARMA Canada's website – www.armacanada.org – see *Sagesse*.

Enjoy!

ARMA Canada's Sagesse's Editorial Review Committee:

Christine Ardern, CRM, FAI, IGP; Barbara Bellamy, CRM, ARMA Canada Director of Canadian Content; Alexandra (Sandie) Bradley, CRM, FAI; Pat Burns, CRM; Sandra Dunkin, MLIS, CRM, IGP; Heather McAra-Tinkler; Stuart Rennie, JD, MLIS, BA (Hons.), FAI; Ann Snyder, and Uta Fox, CRM, FAI.

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